

Board of Directors Minutes

Date: 4th June, 2020
Scheduled Start: 7.30 PM
Venue: Online via Zoom
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:																											
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>																												
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.																												
2	<u>Meeting Started</u>	Procedural																											
	7:47pm																												
3	<u>Meeting coordinators</u>	Procedural																											
	Chairperson: Trevor Pitt Minute Keeper: Vanessa Ernst Host: Kate Shapiro Co-Host: Trevor Pitt																												
4	<u>Attendance</u>	Procedural																											
	<table border="0"> <tr> <td>Directors</td> <td>Other attendees:</td> <td></td> </tr> <tr> <td>1. Ernst Kathy</td> <td>1. Skye Fitzpatrick</td> <td>8. John Magor</td> </tr> <tr> <td>2. Larke Coral</td> <td>2. Suzie Helson</td> <td>9. Melody Braithewaite</td> </tr> <tr> <td>3. MacPherson Robin</td> <td>3. Mark Helson</td> <td>10. Jenni Tarr</td> </tr> <tr> <td>4. Shapiro Kate</td> <td>4. Andrew Wilkinson</td> <td>11. Darrylle Ryan</td> </tr> <tr> <td>5. Troy Reid</td> <td>5. Trevor Smith</td> <td>12. Malcolm Matthews</td> </tr> <tr> <td>6. Mark Rasmussen</td> <td>6. Trevor Pitt</td> <td>13. Jack Wells</td> </tr> <tr> <td>7. Grant Waldram</td> <td>7. Vanessa Ernst</td> <td>14. Marty Schwartz</td> </tr> <tr> <td></td> <td></td> <td>15. Jude Murray</td> </tr> </table>	Directors	Other attendees:		1. Ernst Kathy	1. Skye Fitzpatrick	8. John Magor	2. Larke Coral	2. Suzie Helson	9. Melody Braithewaite	3. MacPherson Robin	3. Mark Helson	10. Jenni Tarr	4. Shapiro Kate	4. Andrew Wilkinson	11. Darrylle Ryan	5. Troy Reid	5. Trevor Smith	12. Malcolm Matthews	6. Mark Rasmussen	6. Trevor Pitt	13. Jack Wells	7. Grant Waldram	7. Vanessa Ernst	14. Marty Schwartz			15. Jude Murray	
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5	<u>Confirmation of previous minutes</u>	Procedural																											
	Date: 12/05/2020 Moved: Mark Rasmussen Seconded: Kathy Ernst PBC Correction needed: none																												
6	<u>Matters Arising</u>	Procedural																											
	Kathy requested information from minute taker regarding motion passed by circulation of documents, to which Kate has responded (will be matters arising from minutes of 07/05/2020 not these minutes)																												

7	<u>Correspondence</u>	
	Inward 20200513 CWS Invoice INV-19003.pdf 20200519 Kristi Cairns.pdf 20200519 Kristi Cairns - Attachment 1 - ATO - DTE DRAFT Jul18-Jun19 BAS.pdf 20200519 Kristi Cairns - Attachment 2 - ATO - DTE Account at 18 May 2020.pdf 20200508 Murray Local Land Services - Production Advice Edition 48.pdf 20200602 TBT Invoice 46321.pdf 20200602 WaterNSW - Customer Service Charter.pdf 20200602 WaterNSW - Q3 Regulated Customer Newsletter.pdf 20200602 WaterNSW - Electronic solutions.pdf 20200602 WaterNSW - Invoice_CCN00038286.pdf 20200513 CWS Invoice INV-19053.pdf 20200602 CWS Invoice INV-20009.pdf 20200522 Murray Local Land Services - Regional Roundup Edition 8.pdf 20200229 Converge International Pty Ltd Invoice 190340.pdf 20200513 CWS Invoice INV-19293.pdf 20200513 CWS Invoice INV-19138.pdf 20200513 CWS Invoice INV-18448.pdf 20200528 Murray Local Land Services - NRM News Edition 16.pdf 20200602 CWS Activity Statement 01May2020-02Jun2020.pdf 20200602 CWS Invoice INV-20305.pdf	
8	<u>Action Tasks</u>	
	<ul style="list-style-type: none"> - Robin Macpherson to contact TBT to provide confirmation of their invoice - Coral to draft a response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send to Malcolm Matthews 	
10	<u>Motions</u>	
	Motion 'that Kristi Cairns of Big Little Numbers Pty Ltd be authorised to act as the cooperative's BAS agent'.	<i>Moved:</i> Troy Reid <i>Seconded:</i> Kate P.B.C
	Motion 'that Troy Reid be authorised to sign the ATO declaration on behalf of the cooperative.'	<i>Moved:</i> Troy Reid <i>Seconded:</i> Mark P.B.C..
	Motion 'that the correspondence inwards is accepted as presented.'	<i>Moved:</i> Troy Reid <i>Seconded:</i> Mark P.B.C.
12	Agenda Item 8339: 2019/20 CC Fire Circle – Taisha Reed 1000.00	
	Agenda details: 201920 CC Fire Circle - Taisha Reed 1000.00 Motion: The board approves a payment to Taisha Reed for 1000.00 for out of pocket expenses in regards to the cancelled ConFest Item by: Robin Macpherson	<i>Moved:</i> Coral Larke <i>Not voted</i>
13	Agenda Item 8343: 201920 CC Community Development Fund Allocation	
	Agenda details: 201920 CC Community Development Fund Allocation 5472.00 Motion 'that the Board approves disbursement of approved Community Grants totalling \$5,472 to be paid from the CC bank account within 24 hours directly into the accounts of the organisations of the following recipients: CWA \$1900, Local Health Medical Trust \$1133 and Moulamein Pre-School \$2439' Item by: Robin Macpherson	<i>Moved:</i> Coral Larke <i>Seconded:</i> Grant Waldram P.B.C.

14	Agenda Item 8344: 201920 OC Community Grants Administration Budget 200.00	
	<p>Agenda details: 201920 OC Community Grants Administration budget 200.00</p> <p>Motion: The board approves a payment to Kathy Ernst (Community Fund) for 200.00 for administering the Community Fund</p> <p>Item by: Robin Macpherson</p> <p>Note: the disbursement has already been made and does not be made again.</p>	<p><i>Moved:</i> Kate</p> <p><i>Seconded:</i> Coral P.B.C.</p>
15	Agenda Item 8536: FinCom - Oc approved budget of \$3252.00	
	<p>Agenda details: The board acknowledges and reapproves the budget for FinCom and money disbursed accordingly</p> <p>Motion: The board approves the FinCom - Oc approved budget of \$3252.00 as per DTE Budget Application to cover actual and estimated financial, receipt and bookkeeper processing costs until the end of this financial year on 30 June 2020, using Dropbox (\$132 monthly subscription), Upwork (\$1525+\$595) and Big Little Numbers bookkeeping services (\$1000).</p> <p>Item by: Robin Macpherson</p>	<p><i>Moved:</i> Coral</p> <p><i>Seconded:</i> Kathy P.B.C.</p>
16	Agenda Item 8377: CC Motion for Online ConFest	
	<p>Agenda details: The CC approved the motion 'Motion: The ConFest Committee approves a budget for \$2000 to cover the next three months operation of ConFest Online' but this motion needs reapproval by the Board.</p> <p>Motion: That the Board approves the CC motion - 'Motion: The ConFest Committee approves a budget for \$2000 to cover the next three months operation of ConFest Online' and that the money is transferred to Robin McPherson's card.</p> <p>Item by: Kathy Ernst</p>	<p><i>Moved:</i> Robin</p> <p><i>Seconded:</i> Coral P.B.C.</p>
17	Agenda Item 8345: 201920 OC Fuel Budget for Wooreoomah 1000.00	
	<p>Agenda details: 201920 OC Fuel Budget for Wooreoomah 1000.00</p> <p>Motion: The board approves a budget for Andrew Wilkinson (Fuel) for 1000.00 for Fuel at Wooreooma</p> <p>Item by: Robin Macpherson</p>	<p><i>Not voted</i></p>
21	<u>Carried Resolutions</u>	
	<ul style="list-style-type: none"> - Motion 'that Kristi Cairns of Big Little Numbers Pty Ltd be authorised to act as the cooperative's BAS agent'. - Motion 'that Troy Reid be authorised to sign the ATO declaration on behalf of the cooperative.' - Motion 'that the correspondence inwards is accepted as presented.' - Item 8343: 'that the Board approves disbursement of approved Community Grants totalling \$5,472 to be paid from the CC bank account within 24 hours directly into the accounts of the organisations of the following recipients: CWA \$1900, Local Health Medical Trust \$1133 and Moulamein Pre-School \$2439' - Item 8344: the board approves a payment to Kathy Ernst (Community Fund) for 200.00 for administering the Community Fund - Item 8536: The board approves the FinCom - Oc approved budget of \$3252.00 as per DTE Budget Application to cover actual and estimated financial, receipt and bookkeeper processing costs until the end of this financial year on 30 June 2020, using Dropbox (\$132 monthly subscription), Upwork (\$1525+\$595) and Big Little Numbers bookkeeping services (\$1000). - 8377: That the Board approves the CC motion - 'Motion: The ConFest Committee approves a budget for \$2000 to cover the next three months operation of ConFest Online' and that the money is transferred to Robin Macpherson's card. 	
22	<u>Next Meeting Date & Time Confirmation</u>	
	02/07/2020 – 7:30pm	
23	<u>Meeting Ended</u>	
	10:50pm	

Summary of director board meeting attendance and statement of director inactivity points:

		DIRECTOR INACTIVITY POINTS							
		Ernst	Larke	Macpherson	Rasmussen	Reid	Shapiro	Waldram	
		Kathy	Coral	Robin	Mark	Troy	Kate	Grant	
Meeting Date	# Present	21	21	21	21	17	21	21	
Thu 05 Nov 2020	0								
Thu 01 Oct 2020	0								
Thu 03 Sep 2020	0								
Thu 06 Aug 2020	0								
Thu 09 Jul 2020	0								
Thu 04 Jun 2020	7	0	0	0	0	0	0	0	
Tue 12 May 2020	7	0	0	0	0	0	0	0	
Thu 07 May 2020	7	0	0	0	0	0	0	0	
Thu 02 Apr 2020	6	0	0	0	0		0	0	
Thu 05 Mar 2020	7	0	0	0	0	0	0	0	